

Olean City School District  
Operations Committee Meeting  
410 West Sullivan Street  
Tuesday, February 23, 2016  
5:30 pm

Present:	Ira Katzenstein Frank Steffen, Jr. Jen Mahar Kathy Elser Vicki Zaleski-Irizarry	Paul Hessney Colleen Taggerty Jen Kless Mia O'Brien
Guest:	Maria Brooks	Jeff Andreano

#### Policy – “New” – Administration of Diastat

- The committee reviewed the policy which deals with administering medication to a student that is having a seizure; policy will be placed on the March 15<sup>th</sup> BOE agenda for a first reading

#### Service Animals

- The committee reviewed the Request for Use of Service Animal as well as the Service Animal Procedures;
- Colleen noted the school attorney has reviewed the policy; an OIMS student will soon be accompanied by a service animal; the student is unable to care of the animal (dog), therefore, the 1:1 aide will assist with the care of the animal

#### Mission Statement for PE program

- Maria Brooks and Jeff Andreano reviewed and discussed the PE Mission Statement, Criteria for Alternative Physical Education Pathway, Application, etc.
- Opt Out Procedures during sports season

#### Survey Results

- Colleen distributed copies of the K12 Insights survey results  
Reviewed strengths and weaknesses; a lot of positive things were noted; discussed areas of improvement
- The survey will be shared with the CDEP Committee

#### Videoconferencing – capability of more than one person

Options: Skype; GoToMeeting; Adobde Connect.

- The district will continue to use skype and purchase the license which will allow for more than one user

#### Committee Goals 2015-2016

- Review policies as presented
- Data analysis with transient populations; foster students; homeless; emancipated youth; etc... How to better engage the learners and families
- Graduation Rate data analysis
- Drop Out Rate data analysis
- Mass Customized Learning/On-line learning

Meeting adjourned at 6:20 pm

Next meeting: April 19, 2016